



STIRLING HIGH SCHOOL

Telephone number: 043 735 1444

e-mail: info@stirlinghs.co.za

Dear Parents / Guardians

Please use the checklist below to ensure you have collected all the necessary documentation and have attached it to the fully completed application form.

	Completed Stirling High School Application Form .
	Certified copy of your child's Unabridged Birth Certificate (if non-South African resident, a certified copy of child's passport and Study Permit).
	Certified copy of the final school report for the PREVIOUS year.
	Certified copies of Both Parents' / Guardians' / Sponsor ID's. (Certified Death Certificate of deceased parents)
	Foreign applicants - Certified copies of BOTH Parents' / Guardians' / Sponsor's Passports with proof of visa or permit documentation.
	<ul style="list-style-type: none">• Proof of residence e.g. Municipal account, Telkom/Fibre Bill (NOT older than 3 months)• Proof of rental in the form of a copy of your latest lease agreement or an affidavit from the landlord (including contact number) with a certified copy of the landlord's ID.
	Certified copy of last two years school fee statement (by school).
	Legal guardians – provide court documentation of legal guardianship.
	Hostel application – to be handed in with application if pupil is to be a boarder.

NO APPLICATION will be accepted / processed without ALL the relevant documentation attached.

Closing Date: 16th APRIL 2025

Please note the following:

- Ensure that all email addresses are correct and legible. All acceptances / non-acceptances will **ONLY** be communicated via email. Please ensure the email provided is legible and correct.
- **DO NOT** contact the school with regards to placements – you will be notified via email before the end of Term two. Please check your emails (incl. spam / junk mailbox) for your outcome.
- Due to limited space availability, please apply to other **SCHOOLS**.
- Applications and relevant documentation must be handed in at the school office. Applications that are emailed will **NOT** be considered.

Initials of both parents

SCHOOL FEE STRUCTURE FOR 2025
(Fees for 2026 will only be available in November 2025)

	Annual	Monthly	Quarterly (end Feb, April, July, Oct)
Text Book & Stationery Levy (Per Child) (Payable in advance)	R750		
School Fee for 2025 EFT and Credit Card payments are preferred to cash payments	R39 270 (one child) R78 540 (two children)	<u>10 monthly instalments</u> R3 927 (one child) R7 854 (two children) February to November <u>11 monthly instalments</u> R3 570 (one child) R7 140 (two children) January to November	R9 817.50 (one child) R19 635 (two children)
School Fees paid by <u>Debit Order</u> (preferred method of payment) Stirling High School offers two debit order dates – 20 th and month end. In the event of these days falling on a Sunday or Public Holiday, the debit order will be processed on the following business day.		<u>10 monthly instalments</u> R3 910.50 (one child) R7 821 (two children) February to November <u>11 monthly instalments</u> R3 555 (one child) R7 110 (two children) January to November	R9 776.25 (one child) R19 552.50 (two children)
Payment of the full fees for the year by 28th February 2025	R37 300 (one child) R74 600 (two children)		

In the case of three children, the second and third child will each receive a 50% discount.

BOSHOF HOUSE FEES:

TERMLY BOARDERS: R16 650 per term

WEEKLY BOARDERS: R14 470 per term

Initials of both parents

For Office use:		Notes:	
Date received			
SASAMs		Admissions Outcome	

APPLICATION FOR ADMISSION TO STIRLING HIGH SCHOOL

YEAR: 2026

Note: This form must be completed in **full and in print**. Completing the form does not necessarily mean that the learner has been accepted. **Application forms will not be processed without being signed by both parents. Tick your response where required.**

Grade applied for		Current Grade		Current School	
Is Applicant to be a boarder?	YES	NO			

INFORMATION IN RESPECT OF LEARNER

Surname						Initials		
First Name					Other Names			
Date of Birth	YYYY		MM		DD		Gender	Male Female
Identification/Passport Number							Race	
Country of Residence							Citizenship	
Residential Street Address								
Suburb					City		Code	

Learner Cell No.		Learner Email Address		
Home Language		Language of Instruction	ENGLISH	
Emergency Contact Name.		Emergency Contact No.		
Number of children in family		Pupil's position in family (1 st / 2 nd child etc.)		
Religion		Left / Right Handed?	LEFT	RIGHT
Details of SIBLINGS at Stirling High or who previously attended the school (i.e. sister or brother)				
Sibling Name	Grade / Year		Relationship to Learner	

LEARNER MEDICAL INFORMATION

Medical Aid Name		Medical Aid Number	
Medical Aid Main Member			
Doctor's Name		Doctor's Telephone No.	
Medical Conditions (Allergies and special attention):			

SPORT AND CULTURE

All pupils are expected to participate in one summer and one winter sport unless there is a special reason to be excused from this commitment. Please list your child's sporting involvement and achievements:

Sport Played	Team (if any)	Achievements

Cultural Activities: All pupils are expected to participate in one cultural, social or service activity unless there is a special reason to be excused from such activity. Please list the activities your child has been involved in, as well as any achievements.

Any Further Information (e.g.: Leadership / Achievements)

Initials of both parents

COMPLETE A SEPARATE FORM FOR EACH PARENT LIVING AT A DIFFERENT PHYSICAL ADDRESS

PARENT 1: PERSONAL DETAILS OF LEARNER'S PARENT

Parent Category (indicate with X)	Biological	Adoptive	Legal Custody	Legal Guardian	Grand Parent	Step Parent	Other-Specify		
Surname				Initials					
First Name/s					Gender				
Identification No.					Date of Birth				
Tel No (Home)			(Work)			(Cell)			
Personal Email				Business Email					
Marital Status (indicate with X)	Married COP	Married ANC	Single	Divorced	Separated	Widow/er	Engaged	Co-habit	Other - specify
Residential Street Address									
Suburb				City			Code		
How long have you lived here?	Years:			Months:			Owned?	Renting?	
How many people live at the above address?	Number of Adults				Number of Children				
	Relationship				Relationship				
Employment Status (indicate with X)	Employed	Unemployed	Retired		Self-Employed		Other-specify		
Income Tax Number					If none, reason				
Employed	Employer Name				Address				
	Date Employed				Position Held				
Self-Employed	Name of Business				Nature of Business				
	Address			Ownership Status	Sole Owner	Partnership	Close Corporation	Company	
If Retired	State or Private?				Name of Retirement Fund				

PARENT 2: PERSONAL DETAILS OF LEARNER'S PARENT

Parent Category (indicate with X)	Biological	Adoptive	Legal Custody	Legal Guardian	Grand Parent	Step Parent	Other-Specify		
Surname				Initials					
First Name/s					Gender				
Identification No.					Date of Birth				
Tel No (Home)			(Work)			(Cell)			
Personal Email				Business Email					
Marital Status (indicate with X)	Married COP	Married ANC	Single	Divorced	Separated	Widow/er	Engaged	Co-habit	Other - specify
Residential Street Address									
Suburb				City			Code		
How long have you lived here?	Years:			Months:			Owned?	Renting?	
How many people live at the above address?	Number of Adults				Number of Children				
	Relationship				Relationship				
Employment Status (indicate with X)	Employed	Unemployed	Retired		Self-Employed		Other-specify		
Income Tax Number					If none, reason				
Employed	Employer Name				Address				
	Date Employed				Position Held				
Self-Employed	Name of Business				Nature of Business				
	Address			Ownership Status	Sole Owner	Partnership	Close Corporation	Company	
If Retired	State or Private?				Name of Retirement Fund				

Initials of both parents

DETAILS OF PERSON RESPONSIBLE FOR SCHOOL FEES ACCOUNT

Parent Category (indicate with X)		Biological		Adoptive		Legal Custody		Legal Guardian		Grand Parent		Step Parent		Other- Specify					
Surname							Initials					Title							
First Name/s									Gender										
Identification No.									Date of Birth										
Tel No (Home)					(Work)					(Cell)									
Personal Email																			
Marital Status (indicate with X)		Married COP		Married ANC		Single		Divorced		Separated		Widow/er		Engaged		Co-habit		Other - specify	
Residential Street Address																			
Suburb							City							Code					
Employment Status (indicate with X)		Employed			Unemployed			Retired			Self-Employed			Other-specify					
Employed		Employer Name								Address									
		Date Employed						Position Held											
Self- Employed		Name of Business								Nature of Business									
		Address							Ownership Status		Sole Owner		Partnership		Close Corporation		Company		
If Retired		State or Private?						Name of Retirement Fund											
Payment Method (indicate with X)		Annual			Termly			Monthly			Debit Order								

Signature of Debtor

ADDITIONAL INFORMATION

Applicant living with (indicate with X)	Parent 1	Parent 2	Other – please specify
Communication to (indicate with X)	Parent 1	Parent 2	Other – please specify

EMAIL ADDRESS FOR OUTCOME OF APPLICATION FORM (complete in print)

Email Address:

ANNEXURE A

STATUTORY UNDERTAKING TO PAY SCHOOL FEES

1. I / We hereby apply to have the child whose name appears on this form admitted as a learner at Stirling High School. I / We accept the Code of Conduct of Stirling High School as approved in terms of current legislation. I / We shall ensure that I / we obtain a copy of the Code of Conduct from Stirling High School should my / our child be admitted to the school.
2. I / We hereby certify that I / we am / are the parents and that I / we have legal custody and / or legal guardianship in respect of the above-named learner.
3. I / We take note and understand the following:
 - a. Compulsory annual school fees for 2024 is R36 520 as adopted by the majority of parents at a general meeting. Fees for 2025 will only be available in November 2024, once the SGB Budget Meeting has been held.
 - b. School fees are payable in advance and are due on the first day of school.
 - c. Payment options are indicated on the School Fee Structure form attached,
 - d. If school fees are paid in full, on or before 28 February 2025, then a 5% discount will be deducted from your annual school fees.
 - e. If parents are in arrears with one instalment **then the full amount becomes due and payable immediately.**
 - f. Should your application be successful, a deposit of R4 250 is payable within 14 days to secure the position offered. This amount will be deducted from the compulsory annual fees.
 - g. Biological / adoptive parents are jointly and severally liable for the payment of school fees, irrespective of their marital status.
 - h. In the event of non-payment of school fees, the school will institute legal action against both parents, irrespective of maintenance and court orders which may exist between the parties.
 - i. In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school fees. This is a statutory obligation.
 - j. In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
 - k. In the event of the school having to take legal action for the recovery of school fees, all legal costs, including attorney / client fees and collection costs incurred by the school will be charged to the parents' account.
 - l. I / We acknowledge that Stirling High School is a **fee-paying school** and parents are expected to pay the fees in full. School fee exemptions are allowed in terms of current legislation.
 - m. If Parents/s fail to meet their school fee obligations the school may record the Parent/s non-performance with a bureau.
4. I / We undertake to give at least one term's notice in writing of any intention to remove my / our child from the school and furthermore to return any books and / or equipment belonging to the school which our child may have. Should the stipulated notice period not be adhered to, I undertake to pay an additional terms school fees.
5. I / We give consent to Stirling High School:
 - a. To include photographs, with or without name, of my / our child in school publications, or in press releases or social media platforms to celebrate the school's or my / our child's activities, achievements or successes;
 - b. To collect, store and update personal information of me / us and the learner;
 - c. To verify all personal information of me / us and the learner;
 - d. To provide the information to an authorised representative for a lawful purpose only;
 - e. That the information provided be confirmed and updated where necessary by Stirling High School of their authorised representative;
 - f. To include my child / me in certain WhatsApp groups under the control of a staff member.
6. The signatory hereby chooses domicillium citandi et executandi as indicated below. In the event of a change of address, parents are to immediately notify the school in writing.

ADDRESS: The signatory hereby chooses domicillium citandi et executandi **(physical address)** as:

.....

EMAIL ADDRESS: The signatory hereby chooses domicillium citandi et executandi **(email address)** as:

.....

Initials of both parents

DECLARATION FORM

DECLARATION: Parent 1

I (FULL NAME) hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I accept and agree to the terms and conditions as detailed in the Annexure A, and give the Chairman of the School Governing Body or his designate permission to check and confirm any of the details or documents submitted by me. I understand that should any of the information supplied by me be found to be false, it will be deemed as a criminal offence and will invalidate this application.

Signed at on this day of 20.....

Signature:

DECLARATION: Parent 2

I (FULL NAME) hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I accept and agree to the terms and conditions as detailed in the Annexure A, and give the Chairman of the School Governing Body or his designate permission to check and confirm any of the details or documents submitted by me. I understand that should any of the information supplied by me be found to be false, it will be deemed as a criminal offence and will invalidate this application.

Signed at on this day of 20.....

Signature:

DECLARATION: Person Responsible for Payment of Account

I (FULL NAME) hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I accept and agree to the terms and conditions as detailed in the Annexure A, and give the Chairman of the School Governing Body or his designate permission to check and confirm any of the details or documents submitted by me. I understand that should any of the information supplied by me be found to be false, it will be deemed as a criminal offence and will invalidate this application.

Signed at on this day of 20.....

Signature:

Initials of both parents